

Job Reference:
Job Title: Assembly Operator
Reports to: Assembly Supervisor
Closing Date (If applicable): N/A
Start Date: ASAP
Hours: 25 hours (Monday – Friday 15:30 – 20:30)

Hanover Displays Limited is a worldwide, leading manufacturer of passenger information systems for the public transport industry. All design and development, and the majority of production, is carried out at our head office in Lewes, East Sussex.

We are proud to have a friendly open environment in our assembly areas and we are looking for a talented individual to join us at an exciting time of growth and technological & organisational change.

A competitive salary package is available, including contributory pension scheme, private medical insurance, company laptop, phone, all required tools and a minimum of 24 days holiday per annum. We offer a long service scheme with your holiday increasing to a maximum of 29 days per annum.

Brief Summary	<p>Hanover has enjoyed a significant increase in sales over the past 3 years which has directly impacted our production function. We are therefore looking for a talented Assembly Operator to join us at an exciting time of growth and technological change.</p> <p>The Assembly Operator will be responsible for the assembly of our standard products to the required levels of quality, output and efficiency, whilst ensuring all housekeeping requirements and safety guidelines are adhered to.</p> <p>We are looking for an individual who possesses the necessary skills required to ensure accurate and timely completion of all products. It is important that our Assembly Operators have the ability to work in a team as well as being self-motivated. It is important that this individual has a flexible & positive approach to the working environment, along with having strong communication skills to ensure collaboration with both internal and external stakeholders.</p> <p>Hanover's global sales are now £60m / year and our operations teams are integral to the continued success and growth of our business. The successful candidate will be committed to process enhancement, continuous improvement and customer satisfaction.</p>
Essential Skills	<ul style="list-style-type: none"> • Keen attention to detail • Exceptional organisational skills with a practical and methodical approach to prioritisation • Proficiency in multitasking under pressure • High standards of professionalism and work ethic with a positive can-do attitude • Demonstrate flexibility in daily tasks and training. • Capable of understanding and following the relevant procedures, standards and engineering documentation

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	<ul style="list-style-type: none"> • Experience of using hand tools (crimp tools, wire strippers, powered screwdrivers) • Experience of soldering, cable preparation and crimping • Enthusiastic, flexible and able to use own initiative • A thorough awareness of any safety issues
Desired Skills	<ul style="list-style-type: none"> • Ability to inspect or test products accordingly • Preferred - IPC/WHMA-A-620 Training on Acceptability of Cable & Wire Harnesses
Tasks and Duties	<p>Product</p> <ul style="list-style-type: none"> • Critical quality requirements are maintained • Build times are achieved and bettered • To assist in other areas of production as instructed according to the needs of the business <p>Personal</p> <ul style="list-style-type: none"> • Good, tidy organization of work place and assembly methods • Contribution to company team work policy and ethos • Flexible approach to daily duties and training • To ensure tools supplied are looked after and used responsibly • To have a good work ethic and positive approach to all tasks • To attend and contribute to improvement meetings as required <p>Health and safety</p> <ul style="list-style-type: none"> • When required, operate materials handling equipment such as pallet trucks following health and safety procedure at all times. • To follow the Health & Safety guidelines as detailed in the Staff Handbook • Ensure work areas are kept safe and hazard free and report any observed or known safety hazards, conditions or unsafe practices and procedures to supervision.

Contact Information:

Email us with your CV including details of your qualifications, experience and availability at Recruitment@hanoverdisplays.com

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