

**Job Title:** Assembly Operator – Sign Build  
**Reports to:** Sign Build Leading Hand  
**Closing Date** 20<sup>th</sup> January 2022  
**Start Date:** ASAP

---

**Hanover Displays Limited** is a worldwide, leading manufacturer of passenger information systems for the public transport industry. All design and development, and the majority of production, is carried out at our head office in Lewes, East Sussex.

We are proud to have a friendly open environment in our Sign Build department and are looking for talented professionals to join us at an exciting time of growth and technological & organisational change.

A competitive salary package is available, including contributory pension scheme, private medical insurance and a minimum of 22 days holiday per annum. We offer a long service scheme with your holiday increasing to a maximum of 27 days per annum.

<b>Key Objective</b>	Responsible for sign assembly to required levels of quality, output and efficiency, whilst ensuring all housekeeping requirements and safety guidelines are adhered to.
<b>Requirements</b>	To possess the necessary skills required to ensure accurate and timely completion of all signs. The ability to work in a team as well as being self-motivated. To adopt a flexible & positive approach to the work environment.
<b>Tasks and Duties</b>	<p><b>Product</b></p> <ul style="list-style-type: none"> <li>○ Critical quality requirements are maintained</li> <li>○ Build times are achieved and bettered</li> <li>○ To assist in other areas of production as instructed according to the needs of the business</li> </ul> <p><b>Personal</b></p> <ul style="list-style-type: none"> <li>○ Good, tidy organization of work place and assembly methods</li> <li>○ Contribution to company team work policy and ethos</li> <li>○ Flexible approach to daily duties and training</li> <li>○ To ensure tools supplied are looked after and used responsibly</li> <li>○ To have a good work ethic and positive approach to all tasks</li> <li>○ To attend and contribute to improvement meetings as required</li> </ul> <p><b>Health and safety</b></p> <ul style="list-style-type: none"> <li>○ When required, operate materials handling equipment such as pallet trucks following health and safety procedure at all times.</li> <li>○ To follow the Health &amp; Safety guidelines as detailed in the Staff Handbook</li> <li>○ Ensure work areas are kept safe and hazard free and report any observed or known safety hazards, conditions or unsafe practices and procedures to supervision.</li> </ul>

<b>Desired Skills</b>	<ul style="list-style-type: none"><li>• Attention to detail</li><li>• Good hand skills and eyesight</li><li>• Capable of understanding and following the relevant procedures, standards and engineering documentation</li><li>• Experience of using hand tools (crimp tools, wire strippers, powered screwdrivers)</li><li>• Experience of soldering, cable preparation and crimping</li><li>• Enthusiastic, flexible and able to use own initiative</li><li>• Knowledge of company systems and policies</li><li>• A thorough awareness of any safety issues</li><li>• May be required to inspect or test product accordingly</li><li>• Preferred - <b>IPC/WHMA-A-620</b> Training on Acceptability of Cable &amp; Wire Harnesses</li></ul>
-----------------------	---

**Contact Information:**

Email us with your CV including details of your qualifications, experience and availability at [recruitment@hanoverdisplays.com](mailto:recruitment@hanoverdisplays.com)